



EELAMALAI AGRO INDUSTRIES LIMITED

(Registered office : Katary Estate, Icatary P.O., Coonoor, Nilgiris District - 643 213, TamilNadu)
Post Box No. 4260, Panampilly Nagar P.O., Ernakulam - 682 036, Kerala
Tele : (0484) 23153 12 Fax : (0484) 231 2541
Corporate Identity Number (GIN): LO1117 TZ 1943PLCOOO117
E-Mail : secneelamalai avtplantations.co.in
Website : www.neelamalaiagro.com

FAMILIARIZATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS

The provisions of Regulation 25 (7) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and schedule IV of the Companies Act, 2013 requires companies to conduct familiarisation programme for the Independent Directors so as to familiarise them with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc. Neelamalai Agro Industries Limited facilitates the members of its Board to familiarise themselves with the industry and its operations.

Process of familiarisation followed by the Company on a continuous basis:

- All the Independent Directors are made aware of their roles and responsibilities at the time of appointment through a formal letter of appointment, which also stipulates various terms and conditions of their engagement.
- At least one Board Meeting in a year has a detailed session with the Senior Management team of the Company. The members of the Management team make presentations to the Independent Directors which inter alia covers the industry scenario, strategic priorities for the Company and the business model of the Company.

Additional familiarisation programs which the Company may conduct from time to time.

- The Company may conduct introductory programmes when a new Independent Director is inducted on the Board of the Company.
- The Company management also organizes presentations to the Independent Directors to apprise them of key changes in regulations impacting the Company or the functioning, roles and responsibilities of the Board Members. On promulgation of the Companies Act, 2013 and consequent changes to the SEBI regulations, such presentations and updates were provided to the members of the Board.

The details of familiarization program imparted to IDs are as under: (details shall be provided)

- Overview of Strategy and business model of the Company
- Financial Performance, Budgeting and Planning
- Statutory reporting including Internal Audit Reports, SEBI, MCA compliances, etc.,

